



The Bat Cave Tribune: *Back to School Issue*



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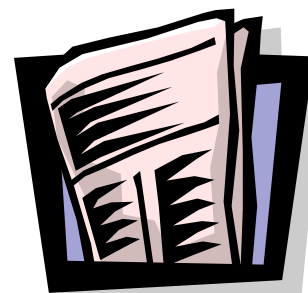
Course Proficiencies: The Student Will:

- increase computer literacy by utilization of Adobe InDesign, Microsoft Word, and Adobe Photoshop software.
- write, proofread and prepare articles and photo captions for print.
- work independently fulfilling specific and individualized job responsibilities while meeting critical and non-negotiable yearbook and newspaper deadlines.
- become familiar with careers in journalism and the communications field.
- become familiar with photojournalism and contribute photos for print.
- submit articles for publication in the school newspaper and yearbook.
- learn every aspect of the elements involved in publishing a newspaper.
- publish at least eight issues of the school newspaper, *The Talon*.
- prepare a portfolio of all published articles/ photographs/captions.
- Publish the school yearbook, *Déjà vu*.

Course Description

Advanced Journalism focuses specifically on the skills involved in constructing and printing the school yearbook and newspaper. Students are required to write, proofread and lay out their articles and spreads using Adobe

InDesign, Studio Works, Microsoft Word and Adobe Photoshop. Through a variety of experiences, the students will become adept in the multi-faceted realm of journalism.



Expectations



* As you enter the room, you are fully prepared with all materials, read and initial the "Daily Duties" roster, get your weekly folder, and begin working on your assigned responsibility before the bell rings.

* You will be on time and will remain seated until dismissed by the teacher. The teachers dismiss classes, NOT the bell! Do not "pack up" early.

* You will show respect and courtesy to the teacher and fellow students, as well as to the equipment and furnishings in the classroom, at all times. A lack of respect will NOT be tolerated!

* You will follow all

directions the first time they are given, and use common sense when in the classroom. For instance, you will not get up and sharpen your pencil or throw away trash in the middle of a lesson, talk out of turn, groom yourself, curse, sleep, call out answers, eat or drink.

* You will take all of your belongings with you as you leave the classroom, including textbooks, binders, bags and clothing.

* In addition, students are expected to follow all MTHS rules and guidelines contained in your Student Planner.

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Grading System

Determination of your grade will be based upon a total point system and will consist of classwork, homework, Self Evaluations/Daily Duty Roster, exams, and class participation. The breakdown is as follows:

Classwork: This includes any assignments done during class time, both independent and groupwork. You will be graded on completeness, effort and attitude.

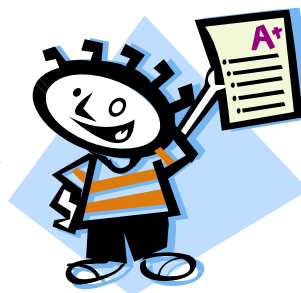
Homework: This includes any projects or assignments completed outside of the classroom, including working on Studio Works at home.

Daily Accomplishment Grade: These will be worth 100 points per week, 20 points per day and due at the end of the class. In addition, 10 additional points will be awarded weekly for signing in each day on the daily duties roster.

Class Participation:

You can earn up to 200 points each marking period for class participation. Points will be deducted for tardiness, forgetting your binder or writing utensil, poor attitude, disciplinary problems, inattentiveness, inappropriate language, failure to follow procedures & expectations, etc.

Exams: Your midterm and final exams each count 1/10th towards your final class grade.



Absences, Late Work and Late to Class:

To be successful in this class, you must attend. If you miss class for any reason, it is YOUR responsibility to obtain and make up any work you missed. In the event you are absent the day of a major deadline, you must get in touch with someone from class in order to make arrangements for your work to be taken care of in order to meet the deadline. Check www.mrsocone.com for

anticipated "to do lists" when absent! If a student is absent from class but considered present in school (trip, meeting, etc), he/she MUST make arrangements to meet deadlines either the day before the absence or stay after the day of the absence.

Late Work Policy: Since we are on a strict deadline system, late work will not be

accepted and you will receive a zero for all assignments handed in after the deadline unless arrangements were previously made.

Late to Class: Students are expected to be on time to class. Each late will result in 10 points being deducted from your daily accomplishment grade. Chronic tardiness will result in disciplinary referrals

Leaving Class

Students are only permitted to leave the classroom for journalism-related matters. Students must sign out when leaving class, as well as fill out their planner. In the event a student is NOT where they said they were going or are

found at ANYTIME in the cafeteria on non-journalism related visits, he/she will be immediately written up and referred to the appropriate vice principal for disciplinary action. In addition, the student's grade for the day

and class participation will be negatively affected.



Daily Duty Roster and Accomplishment reports

Upon entering the classroom, students must read and initial the daily duty roster, get their weekly folder, and begin working immediately on their assignment. The last 5 minutes of each class period will be reserved for filling out the daily self

evaluation/reflection form. Before leaving at the end of the period, students must return the folders to their appropriate hanging folder, and put in it copies of all work completed for the day. The goal of the evaluations is to make students more accountable for their

behavior, attitude, and work ethic in advanced journalism. Accomplishment grades will be worth 20 points per day/100 points per week. Daily Duty roster initials will be 10 points per week/2 points per day. If you have any questions please see Mrs. Ocone.

Plagiarism Policy

The Random House College Dictionary defines plagiarism as “the appropriation or imitation of language, ideas and thoughts of another author, and representation of them as one’s original work.”

Any student caught plagiarizing will immediately receive a ZERO for the assignment and the school’s Honor Code will be enforced. This includes all major and minor writing assignments.

Be sure to give proper credit for all information obtained from other sources, including photographs, information gleaned from the Internet, and print sources.

Extra Help/Deadlines

Typically, my extra-help day will be Tuesdays from 2 to 3 pm in Room 218. Students may also obtain extra help any day before school. Each week, my extra help day will be posted in the classroom and on my website (www.mrsocone.com). Advanced Journalism requires extra time! There will be days when after

school student assistance is necessary to meet newspaper and yearbook deadlines. Students are expected to stay after school to meet such deadlines if required. Participation, effort and willingness will be factored into grading. Additionally, students are expected to set an example and be actively involved in after-

school meetings of both the newspaper and yearbook staffs, particularly with regards to photographing school events.

*When needed, PLEASE STAY
AFTER SCHOOL TO MEET
DEADLINES! Your help and
dedication will ensure quality
MTHS publications!*

“Press” Passes & “Event” Passes

Eventually, each student will receive ONE personalized MTHS Press Pass. This pass, in addition to the school planner, will be required to be used in order to leave class on journalism-related business. Press passes MUST stay in the classroom at all when not



being used. Students who lose their press pass will be required to pay \$2 for a replacement. Students who abuse the press passes will have them taken away. Additionally, a maximum of 2 EVENT PASSES will be issued when students are assigned to

photograph or cover school events which have admission fees. Access and assignment of EVENT PASSES will be made on a rotating basis by the teacher and/or editors when coverage is assigned and needed for either The Talon or déjà vu. Press Passes do NOT work for free admission to school events.

MTHS 2010-2011 ADVANCED/INDEPENDENT JOURNALISM

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We're on the web!

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A NOTE FROM YOUR TEACHER... I am excited to be your teacher, and pledge that I will do my best for you to have a positive learning experience in my class here at MTHS. I look forward to using my background and skills as a published author, journalist and photographer to help you, the student, have a wonderful year in Advanced Journalism class. Our goal this year is to publish the best yearbook and newspaper issues ever here at MTHS. As responsible and respectful young adults, I am confident that I will not have to worry about disciplinary problems in this class. Positive behavior will be rewarded! Please come to me any time you have questions or require any additional assistance. I am here for you! You can email me anytime with class questions or concerns. Please keep all emails class/school related (mrsocone@mrsocone.com). However, keep in mind that if you email me assignments, a hard-copy must be handed in the next time you are in class in order to receive credit for the assignment. "But I emailed it to you" is not a valid excuse for turning in an assignment. You can also visit my webpage for important links, class handouts, agendas, and more (www.mrsocone.com)! Please remember that access to my cell phone number is a privilege and communications between you and I via cell phone must be related to Journalism activities ONLY. Keep *Procedures and Expectations* in your journalism folder. Here's to a great year! ~~~~ Mrs. Ocone

Cell Phones/Communication Devices/Ipods & MP3 Players/ Music/Food and Drink/Web Rules

The Journalism Classroom is a place to LEARN. Therefore, the following devices and items are NOT permitted in the classroom:

- Cell phones
- Communication devices
- Ipods/MP3 players
- Personal Music (CDs, etc)
- Food of any kind
- Drinks of any kinds

According to school policy, all cell phones, music players, and communication devices must be turned OFF and be OUT OF



SIGHT at all times. School policy also prohibits food and drinks from being in the classroom. This is especially important in a room full of relatively new computers. Failure to follow these rules will result in immediate disciplinary referrals and loss of 35 class participation points per infraction.

Additionally, students may not bring in any sort of music to be played on their classroom computers, or use any websites to play music. Web use is limited to visiting valid websites for assignment purposes only. Any student found violating the Manchester



Township School District's Acceptable-Use Policy (found in the student planner) will be referred immediately to administration, and can have his or her web privileges in the classroom suspended for the year, thus impacting the student's grade for assignments. ***This IS your only warning!***

